

**POSITION: Internal Audit ( Process/ System /Stock)**

**Company:** Brakes India Private Limited

**Department:** Internal Audit

**Working Days:** General shift / 5 day working pattern (Sat, Sun – Weekly Off)

**Purpose:**

- To add value and improve our operations by bringing a systematic and disciplined audit approach.
- The candidate should possess a thorough knowledge of auditing procedures and a sound judgement.

**Scope:**

- All Brake Division sites & foundry division sites.

**Roles & Responsibilities:**

- Perform full audit cycle as per given audit plan, of suggested business process over operations' effectiveness, financial reliability and compliance with standards, policy, process & procedure.
- Determine internal audit scope
- Identify/suggest improvement & cost savings opportunities, prepare audit findings and make suitable recommendations.
- Prepare and present reports that reflect audit's results.
- Maintain open communication with auditees & management.
- Conducting comprehensive audits across Brake and Foundry divisions to enhance operational efficiency, compliance and financial reliability
- Engage in continuous knowledge development.

**Key Competencies:**

- Knowledge of MS Office/O365.
- ERP or particularly SAP knowledge (Mandatory Requirement)
- Internal audits and of manufacturing operations preferred.
- Ability to analyse large amounts of data and to compile detailed reports
- High attention to detail and excellent analytical skills
- Sound independent judgement
- Chartered Accountant.
- CISA, (added advantage, not a must)

**Qualification & Experience:**

- **Qualified CA's with 2 to 4 yrs or CA Intermediate with 3 to 6 yrs experience** in Internal Audit (Process, system and stock).
- Candidate should have exposure to SAP environment and preferably have experience working in a manufacturing company.

**Note:** Interested candidates can share their updated profiles with the subject line "**Qualified CA or CA Intermediate with experience**" to G Jenitamy (Corporate HR) [jenitamy.g@brakesindia.co.in](mailto:jenitamy.g@brakesindia.co.in)

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**Purpose:**

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- The candidate should possess a thorough knowledge of auditing procedures and a sound judgement.

**Scope:**

- All Brake Division sites & foundry division sites.

**Roles & Responsibilities:**

- Perform full audit cycle as per given audit plan, of suggested business process over operations' effectiveness, financial reliability and compliance with standards, policy, process & procedure.
- Perform various audit tasks such as analyse the data, and prepare reports under the guidance of experienced auditors
- Determine internal audit scope
- Identify/suggest improvement & cost savings opportunities, prepare audit findings and make suitable recommendations.
- Prepare and present reports that reflect audit's results.
- Maintain open communication with auditees & management.
- Conduct follow up audits to monitor progress.
- Engage in continuous knowledge development.

**Key Competencies:**

- Knowledge of MS Office/O365.
- Knowledge of ERP or SAP would be added advantage.
- Ability to analyse large amounts of data and to compile detailed reports
- High attention to detail and excellent analytical skills
- Sound independent judgement
- CISA, (added advantage, not a must)

**Qualification & Experience:**

- Qualified CA fresher's and CA Intermediate fresher's (with articleship in internal audit)
- Candidate should have exposure to SAP environment.

**Note:** Interested candidates can share their updated profiles with the subject line "**Qualified CA fresher's or CA Intermediate fresher's**" to **G Jenitamary (Corporate HR) -[jenitamary.g@brakesindia.co.in](mailto:jenitamary.g@brakesindia.co.in)**